

SW Finance Committee – Minutes

Date: April 14thth, 2025 at 2pm – 3pm ET

Location: [Zoom](#)

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|----------------|---|-------|
| 2:00pm- 2:05pm | Welcome & Call to Order | Chair |
| | <ul style="list-style-type: none"> • The Chair Welcomes everyone and calls the meeting to order. | |
| 2:05pm -2:10pm | Roll Call | CSG |

Name	State	Present
Kevin Fowler, Chair	Ohio	X
Tobi Zavala	Arizona	
Barry Noel	Rhode Island	
Jaime Hoyle	Virginia	X
David Fye	Kansas	X

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|-----------------|--|------------------------------|
| 2:10pm – 2:15pm | Review and Adopt Agenda* | Chair |
| | <ul style="list-style-type: none"> • The Chair reviews the agenda and ask for a motion to adopt. • David Fye (KS) makes a motion to adopt the agenda, Jaime Hoyle (VA) seconds the motion. | |
| 2:15pm – 2:25pm | Review Role of Finance Committee | Chair/ Interim Legal Counsel |
- Samantha Nance (Interim Legal Counsel) provides an overview of the responsibilities and functions of the Finance Committee, emphasizing its role in overseeing budgetary planning, financial reporting, and ensuring fiscal accountability within the organization.
 - She explains that the compact is empowered to assess member states through a vote and formal rules, with assessments tied directly to each state’s fiscal fund rather than being based on licensure levels.
 - She notes that assessments are necessary and should be planned with a long-term perspective, allowing time to engage legislators and secure necessary funding.
 - There is ongoing discussion about the structure of assessments—whether they should be annual or one-time.
 - Governmental grants and public funding sources can also being considered.

- David Fye (KS) raises a question regarding the compact’s multistate license model. He notes that while some compacts operate under a privilege model with commissions issuing privileges and collecting fees, the multistate license model involves states issuing licenses directly. He asks if there is a list of compacts using the multistate model and how they collect fees.
- Kaitlyn Bison (CSG) responds that the Nurse Licensure Compact is currently the only commission operating under the multistate license model and explains how they assess member states.
- Matt Shafer (CSG) adds that more detailed information can be provided. From his understanding, the Nurse Licensure Compact collects a fee from a portion of the multistate license fee paid to the state, which is then passed to the commission. He will confirm the details.
- Samantha Nance further clarifies the distinction between charging a fee for a multistate license and a separate state assessment fee.
- David Fye (KS) also inquires about how long CSG will continue to provide support and whether the commission should begin budgeting for that cost.
 - Matt Shafer (CSG) explains that CSG’s services are currently funded through the ASWB HRSA grant, which is a five-year grant. While there is an opportunity to continue with CSG, it will be up to the commission, which may also choose to hire its own staff in the future

2:25pm – 2:40pm

Discussion of Funding and
Funding Processes

Chair/ Interim Legal
Counsel

Example commission budgets

- Samantha Nance (Interim Legal Counsel) provides an overview of funding and the funding processes for the commission.
- Kaitlyn Bison (CSG) presents sample budgets from other occupational licensure compact commissions for comparison.
 - Matt Shafer (CSG) adds that the Counseling, Occupational Therapy (OT), and Audiology & Speech-Language Pathology (ASLP) compacts have not yet begun issuing privileges, making their budgets more relevant for comparison since they are also in early stages of operation. He also highlights certain outlier expenses in those budgets that may not be applicable to the Social Work Compact.
 - Matt Shafer (CSG) further explains the context around secretariat fees in other commissions and notes the differences between professions that contract with their national associations versus those that hire independent administrative support.

2:40pm - 2:45pm

Scheduling Next Meeting

Chair

- The Finance Committee initially decided to meet on the second Thursday of each month at 2:00 PM ET.
- Update: Following the meeting, the committee agreed to instead meet on the second Tuesday of each month at 3:00 PM ET.

2:45pm – 2:55pm

Delegate Questions and
Comments

Chair

- The Chair asks if there are any other questions from the delegates and received none.

2:55pm – 3:00pm

Public Questions and Comments

Chair

- There were no requests for public comment received.

3:00pm

Adjourn*

Chair

- The chair asks for a motion to adjourn.
- David Fye (KS) makes a motion to adjourn; Jaime Hoyle seconds the motion (VA).
- The meeting is adjourned.

* Indicates agenda item requires Finance Committee vote