

SW Executive Committee – Agenda

Date: May 21st, 2025 10:30 am to 11:30am ET

Location: [Zoom](#)

10:30am- 10:35am	Welcome & Call to Order	Chair	
10:35am -10:40am	Roll Call	CSG	
<u>Position</u>	<u>Name</u>	<u>State/Affiliation</u>	<u>Present</u>
Chair	Hank Cecil	Kentucky	X
Vice Chair/Chair-Elect	Kelli Willis	South Dakota	X
Treasurer	Kevin Fowler	Ohio	X
Secretary	Jana Johansen	Utah	
Member-at-Large	Dr. Deborah Sills	Georgia	
Member-at-Large	Dr. Hyacinth Mckee	Louisiana	X
Member-at-Large	Justin Bennett	Missouri	X
Ex-Officio	Jennifer Henkel	ASWB	
Ex-Officio	Dr. Karen Goodenough	NASW	X
Ex-Officio	Dr. Laura Groshong	CSWA	X
10:40am – 10:45am	Review and Adopt Agenda*	Chair	
	<ul style="list-style-type: none"> • Keli Willis made a motion to adopt; Kevin Fowler seconded it. • The motion passes. • 		
10:45am – 10:55am	Review and Approve Draft Minutes*	Chair	
	<ul style="list-style-type: none"> • Kevin Fowler made a motion to approve; Keli Willis seconded the motion. • The motion passes. 		

10:55am – 11:05am

Committee Reports

Chair

Rules Committee

Committee Chair

Finance Committee

Committee Chair

- Dr. McKee gives an update on the business of the Rules Committee
 - More information is needed for further discussion on the advanced generalist examination.
 - Additional research will be gathered from states where this exam may apply.
 - A survey will be sent to all commission members to assess whether this exam should be considered.
- Justin Bennett recommended exploring grandfathering individuals who are already licensed, based on the assumption they could have been licensed at the clinical level.
- Dr. McKee requested that the Rules Committee provide written feedback on the recommendations and outline what they hope to see.
- Information should be sent to the Rules Committee prior to the meeting, with careful labeling—especially regarding macro-level content that may not qualify as macro practice.
- Kevin Fowler gives an update on the business of the Finance Committee.
 - The Finance Committee meeting scheduled for May 11 did not have a quorum and was postponed.
 - A preliminary discussion is planned for the following week to explore revenue sources, including options for upfront funding for a data system.
 - A draft fundraising letter will be reviewed before being sent out.
 - ASWB is expected to present information about the HRSA grant.
 - Initial discussion was held about the structure of the secretariat role—considering whether the Executive Director should be on-site or remote, and whether the position should be full-time or part-time.
 - Dr. McKee requested cost estimates or a price range for potential data system platforms to better understand current financial needs.

11:05am – 11:10am

Update on RFP for Data
System

Chair

- Hank Cecil provided an update on the RFP deadline and preliminary costs.
- The goal is to have more information available by the next Finance Committee meeting.

11:10am – 11:15am

Full Commission
meeting planning

Chair

- Hank Cecil introduces the topic of discussion - a full commission meeting is required to approve these rules, with a 30-day notice issued beforehand.
- Samantha Nance, interim legal counsel, noted that best practice is for the full commission to review all public comments before taking any action. This includes issuing a 30-day notice and holding a public hearing as part of the full commission meeting.
 - Some rules, including those related to the RFP, require full commission approval due to cost implications.
 - There is potential to hold a virtual meeting for limited agenda items, aiming for late August.
- Dr. McKee stated that the actionable items on the agenda are substantial, and several rules require a vote.
- Dr. Laura Groshong raised a concern that many members may be on vacation in August and suggested moving the meeting to shortly after Labor Day instead.

11:20am – 11:25

Delegate Questions and
Comments

Chair

- Hank Cecil asks if there are any questions for the delegates.
- Justin Bennett mentions hoping to establish a fourth ex officio position at the next full commission meeting.
 - Hank noted that this would require submitting another rule to the full commission for approval.
- Justin also raised questions about communication and process consistency related to the exam - suggesting alignment with the existing RFP process used for selecting a vendor for the data system.

11:25am – 11:30am

Public Questions and
Comments

Chair

- There were no public comments received.

11:30am

Adjourn*

Chair

- Hank Cecil asks for a motion to adjourn
- Dr, Hyacinth Mckee makes a motion to adjourn; the motion is seconded by Kelli Willis.
- The motion passes and the meeting is adjourned.

* Indicates agenda item requires Executive Committee vote