

## SW Executive Committee – Minutes

**Date:** February 25<sup>th</sup>, 2026 10:30 am to 11:30pm ET

**Location:** [Zoom](#)

**10:30am - 10:31am**                      **Welcome & Call to Order**                      **Chair**

- The Chair called the meeting to order at 10:31am ET.

**10:31am - 10:33am**                      **Roll Call**                      **CSG**

| State/ Affiliation | Name                      | Present |
|--------------------|---------------------------|---------|
| Kentucky           | Hank Cecil, Chair         | X       |
| South Dakota       | Kelli Willis, Vice Chair  |         |
| Ohio               | Kevin Fowler, Treasurer   | X       |
| North Carolina     | Elizabeth Pope, Secretary | X       |
| Georgia            | Dr. Deborah Sills         | X       |
| Louisiana          | Dr. Hyacinth Mckee        | X       |
| Missouri           | Justin Bennett            | X       |
| ASWB               | Jennifer Henkel           | X       |
| NASW               | Dr. Karen Goodenough      | X       |
| CSWA               | Laura Groshong            | X       |

- Dan Logsdon, Kaitlyn Bison, and Imani Smith of CSG present. Samantha Nance and Jay Phillips EMWN Law present.

**10:35am – 10:40am**                      **Review and Adopt Agenda\***                      **Chair**

- The Chair requested additions for agreement and settling frequency and length of meetings after minutes. Dr. McKee makes motion to adopt, Kevin Fowler seconds. Motion passes.

**Review and Adopt Minutes**                      **Chair**

- Elizabeth Pope requests removal of a period on page 2. Page 4 – requests addition of “have” regarding Justin Bennett’s comment.

- Justin Bennett clarifies comment was hypothetical of issuing licenses based on current language.
- Elizabeth Pope asks for detailing full term of “IP” on page 4.
- Elizabeth Pope makes motion to adopt minutes as amended, Dr. Sills seconds. Motion passes.

**10:36am**

**Design Agreement**

**Legal Counsel**

- Legal Counsel details her review of the Design Agreement with ASWB and Inspiring Apps. Notes later distributing agreement after finalization of the contract; notes she will meet with ASWB admin today.

**10:41am – 10:49am**

**Frequency of Meetings**

**Chair**

- Chair proposes biweekly meetings for the executive committee.
- Dr. McKee proposes sharing Rules Committee meetings for the remainder of Fiscal Year 2025 to inform frequency of Executive Committee meetings. Rules Committee will resume meeting the second Wednesday of each month at 9:00am Central Standard Time.
- Kevin Fowler suggests the Executive Committee meets again next week, and then every other week afterwards. Finance meetings will be on Second Tuesday of each month at 3pm Eastern Standard Time.
- Dr. Deborah Sills and Dr. McKee note upcoming absences at next week’s Executive Committee Meeting. Dr. Goodenough requests the afternoon of next Thursday.
- Kaitlyn Bison suggests distributing a scheduling poll. Chair requests the poll be sent out today. Justin Bennett suggests making response deadline by the end of this week.

**10:49am – 11:11am**

**Discussion of Commissioner  
Appointment and Vacancy  
Process**

**Chair**

- Justin Bennett asks if the item is more appropriate for the full commission.
  - Legal Counsel agrees, as adopting a formal policy would need to be voted by the full commission.
  - Dr. McKee notes letter from Vice Chair, Kelli Willis regarding this agenda item.
    - Notes her concern over use of the compact commission letterhead, and could potentially mislead public as a public document.

- Legal Counsel notes practices and guidelines as a new commission are continuously developing.
- Dr. McKee makes motion to strike the letter from Vice Chair from public view, and that the letter should not be shared in public as it would appear as the decision of the Executive Committee.
  - Kaitlyn Bison notes it has not been posted to the SW website.
  - Kevin Fowler asks for clarification on striking the letter if it is not currently publicly available.
- Elizabeth Pope seconds the motion.
  - Legal Counsel notes public education on communications and outreach committee in another compact as a possibility for this commission.
    - Dr. Deborah Sills notes preexisting committee. Legal Counsel notes it is included in bylaws, but not yet established.
- Dr. McKee notes the letterhead and the signature of letter from the Vice Chair regarding the compact, asks for how to proceed.
  - Legal Counsel notes nullity of motion, due to letter not being posted publicly. Advises commissioners to not further disseminate the letter without context of this discussion, as available in the minutes.
- Dr. McKee notes she agrees with legal counsel's advice to not circulate the letter, proposes to withdraw her motion.
  - Legal Counsel suggests Dr. McKee makes a "friendly amendment" regarding the circulation of the letter.
    - Dr. McKee makes the motion, Elizabeth Pope seconds. Motion passes.

**11:11am – 11:36am**

**Finance Committee Report**

**Treasurer**

- Kevin Fowler details current estimates on fees based on participating states and implementation of multistate license model.
- Laura Groshong asks if there are two fees: one being paid to the home state and another to the commission.
  - Fowler confirms administrative fee on top of state fee.
  - Dr. Goodenough iterates it is one fee, with a portion sent to the commission from the Home State -- not directly to the compact commission.
    - Treasurer confirms, noting that the Compact Commission will determine a fixed amount, which may impact what the Home State charges.
      - Legal Counsel iterates that the commission cannot direct states on what their fees must be – that is a function of the state's sovereignty.

- Elizabeth Pope asked question on estimate of commission fee. Laura Groshong asks about state fees survey.
  - Treasurer states fees would be harder to raise in the future. Notes that states were asked in the survey about current fees and likelihood to adjust.
  - Elizabeth Pope notes range of states' populations would determine potential income for the commission.
- Chair notes appointing new commissioners to the Finance Committee and forming subcommittee for Executive Director search. The Treasurer agrees.
- Dr. Karen Goodenough notes that fee estimation is lower than what had been previously reported – as some states have anticipated more in their fees – and being careful with messaging.
- Treasurer reiterates interest in Rules Committee discussion on the Rule on Fee. Chair requests rest of agenda moved to the next meeting.
  - Dr. McKee requests that Rule on Fees will be moved to after the next Finance meeting on March 10<sup>th</sup>; home state and adverse action will be discussed in next Rules Committee meeting.
  - Chair notes closed session on data system agreement in the next Executive Committee meeting.

**11:36pm**

**Adjourn\***

**Chair**

- Elizabeth Pope makes motion to adjourn, Kevin Fowler seconds. Motion passes.

\* Indicates agenda item requires Executive Committee vote.