

SW Executive Committee – Minutes

Date: March 6, 2026, 2:30 pm to 3:30pm ET

Location: [Zoom](#)

2:30pm- 2:31pm **Welcome & Call to Order** **Chair**

- The Chair called the meeting to order at 2:31 pm ET.

2:31pm -2:33pm **Roll Call** **CSG**

State/ Affiliation	Name	Present
Kentucky	Hank Cecil, Chair	X
South Dakota	Kelli Willis, Vice Chair	X
Ohio	Kevin Fowler, Treasurer	X
North Carolina	Elizabeth Pope, Secretary	X
Georgia	Dr. Deborah Sils	X
Louisiana	Dr. Hyacinth Mckee	X
Missouri	Justin Bennett	X
ASWB	Jennifer Henkel	X
NASW	Dr. Karen Goodenough	X
CSWA	Laura Groshong	X

- Kaitlyn Bison and Imani Smith (CSG) are present. Samantha Nance, legal counsel present.

2:33pm – 2:35pm **Review and Adopt Agenda*** **Chair**

- Kelli Willis makes motion to adopt the agenda, Kevin Fowler seconds. Motion passes.

2:35pm – 2:40pm **Review and Approve Draft Minutes*** **Chair**

- Elizabeth Pope requests removal of “makes” from first bullet on page two and rewording the first bullet on the last page. Kevin Fowler makes a suggestion regarding the sentence.

- Dr. McKee makes comment that posting the drafted minutes to the website is not best practice.
- The Chair requests a change from “weekly” to “biweekly” in regard to meetings frequency.
- Dr. McKee requests adding reference to letter received by Kelli Willis to comments. Dr. McKee recommends tabling the minutes until corrections are made and approved in the next Executive Committee meeting.
 - Dr. Deborah Sills seconds. Motion passes.
- Dr. McKee motions for only the final, approved version of meeting minutes be posted to the Social Work website. Dr. Sills seconds. Motion passes.
- Justin Bennett makes motion to go into closed session, Kevin Fowler seconds. Motion passes.

2:40pm – 3:40pm

Closed Executive Session: Data System Agreement and ASWB fiscal agent agreement; negotiating contracts pursuant to Section 10.F.2.e.*

Chair/Legal

Minutes recorded in closed session document.

3:40pm – 3:47pm

Return to Open Session

Chair

- Committee returned to full session at 3:40pm ET. Justin Bennett makes motion; Kelli Willis seconded. Motion passes.
- Legal Counsel reported on MOU and Design Vendor Agreements, will proceed with work prior to the next meeting.
- Justin Bennett requests a poll for upcoming meetings due to alternative, conflicting schedules. Kelli Willis and Dr. Sills also state scheduling conflicts.
 - Dr. McKee reiterates priorly established cadence to meet every third week of each month.
 - CSG will send out a scheduling poll to the committee. Justin Bennett requests an additional poll for new standing meeting availabilities.
- Kelli Willis makes motion to defer remaining items of the agenda to the next meeting. Dr. McKee seconds. Motion passes.

3:47pm

Adjourn*

Chair

- Dr. McKee makes motion to adjourn, Justin Bennett seconds. Motion passes.

** Indicates agenda item requires Executive Committee vote*