



SW Executive Committee – Minutes

Date: April 22, 2026, 2:00 pm to 3:00pm ET

Location: [Zoom](#)

2:00pm - 2:02pm Welcome & Call to Order Chair

- The Chair called the meeting to order at 2:01pm ET.

2:00pm - 2:02pm Roll Call CSG

State/ Affiliation	Name	Present
Kentucky	Hank Cecil, Chair	x
South Dakota	Kelli Willis, Vice Chair	x
Ohio	Kevin Fowler, Treasurer	x
North Carolina	Elizabeth Pope, Secretary	x
Georgia	Dr. Deborah Sills	x
Missouri	Justin Bennett, Rules Chair	x
ASWB	Jennifer Henkel	x
NASW	Leanne Rupp (alternate)	x
CSWA	Laura Groshong	x

- Kaitlyn Bison (CSG/staff) and Imani Smith (CSG/staff) present. Samantha Nance (Legal Counsel) and Jay Phillips (EMWN Law) present.

2:02pm – 2:05pm Review and Adopt Agenda* Chair

- The Chair advised adding in a closed session regarding the ASWB MOU and moving the item up in the agenda. Motion carried.

Review and Approve Draft Minutes* Chair

- Kelli Willis made motion to adopt minutes without amendments; Kevin Fowler seconded. Motion carried.

2:05pm Executive Closed Session Chair

- *Minutes recorded in closed session document.*

- Justin Bennett motioned to return to open session; Kevin Fowler seconded. Motion carried.
- Legal Counsel provided recommendations regarding the ASWB MOU.

2:10pm – 2:20pm

Rules Committee Report: Rules on Home State Transfer and Adverse Actions

Chair of Rules Committee

- Justin Bennett noted upcoming Joint Meeting with Finance Committee, and the draft Rules on Home State Transfers and Fees.
 - Asked for Uniform Data Set Rule but wants to confirm the length of time stipulation. Next Rules Committee meeting will be May 6th.

2:20pm – 2:30pm

Finance Committee Report: Rule on Fees

Chair

- Kevin Fowler noted the recent meeting, and revisions to the draft Rule on Fees. Noted the subcommittee on Executive Director, which reviewed job description and draft RFP for a secretariat.
- Chair asked if the Subcommittee can plan for a deadline of January 1st. Fowler noted the goal of outlining process by July 1st and January 1st to hire the Executive Director.

2:40pm – 2:45pm

Special Commission Meeting Planning

Chair

- The Chair noted the first or second Wednesday (morning) in September for the full commission meeting.
 - Laura Groshong requested 11am ET to account for pacific standard time.
 - Justin Bennett noted scheduling concern but will adjust.
 - Kelli Willis requested September 9th as the meeting date.

2:45pm – 2:50pm

Legislative Update

Chair

- Kaitlyn Bison noted 34 states – South Carolina and New Mexico passed with material changes, West Virginia and Washington enacted as well.
 - Legal Counsel will distribute a memo on material provisions and recommendations per legal analysis regarding South Carolina and New Mexico.



2:50pm – 3:00pm

**Delegate Questions and
Comments**

- Tobi Zavala (Arizona) issued comment and asked for a full commission in the next 30 days to discuss issues and concerns of the commission, and to elect new leadership.
 - Justin Bennett noted matter of vice chairs.
 - Kevin Fowler and Kelli Willis stated support for scheduling a full commission meeting.
 - Elizabeth Pope asked about scheduling
 - Kaitlyn Bison stated a scheduling poll will be sent to commissioners by mid-next week.
 - Legal Counsel noted a quorum will need to be a majority of the member states, other measures would require 2/3 of member states present.
 - Justin Bennett asked about quorum requirements. 2/3s
 - Kelli Willis made motion to request full commission meeting, Kevin Fowler seconds. Motion carried. Chair abstained from the vote.

**Public Questions and
Comments**

- None provided.

3:00pm

Adjourn*

Chair

- Kelli Willis moved to adjourn, Justin Bennett seconded. Adjourned.

** Indicates agenda item requires Executive Committee vote*