

SW Rules Committee – Minutes

Date: June 8th, 2026, at 3:30pm ET

Location: [Zoom](#)

3:30pm – 3:32pm

Welcome & Call to Order

Chair

- The Chair called the meeting to order at 2:33pm CT/3:33pm ET.
- Kaitlyn Bison and Imani Smith (CSG), Samantha Nance (Interim Legal Counsel) and Jay Phillips (EMWN Law) were present.

3:32pm – 3:35pm

Roll Call

CSG

Present	Name	State/Affiliation
X	Youa Yang	Minnesota
X	Angela Fileccia	Maine
X	David Fye	Kansas
X	Justin Bennett, Rules Chair	Missouri
X	Kelli Willis	South Dakota
	Cara Sanner	ASWB

Review and Adopt Agenda*

Chair

- Angela Fileccia moved to adopt the agenda, Youa Yang seconded; Motion carried.

3:34pm – 3:40pm

**Review and Adopt Draft 5/6
Meeting Minutes and April 2026
Joint Finance/Rules Committees
Meeting Minutes**

Chair

- David Fye asked about title designation for Commission Chair in roll call portion.
- David Fye asked about footnotes regarding finalizing the fee amount in the Joint Finance and Rules Committees meeting minutes.
 - Kaitlyn Bison clarified that the notes were regarding the pending action at the June 9th Finance Committee meeting.
 - David Fye moved to approve the joint committees meeting minutes, Youa Yang seconded. Motion carried. Angela Fileccia and Kelli Willis abstained due to absences.

- The Chair noted a name misspelling for correction on the first page, and Youa Yang noted a name misspelling on the second page of the May 6th Rules Committee meeting minutes.
 - David Fye moved to approve the meeting minutes, Angela Fileccia seconded. Motion carried.

3:41pm – 3:55pm

**Discussion: Draft Rule on
Transfer of Home State**

**Chair/Interim Legal
Counsel**

- Kaitlyn Bison reviewed comments left in the document left by the interim legal counsel, and executive committee members.
 - Renaming “Multistate License” in Section 1.4; Adding definition in section 1.7.
 - David Fye notes that the model language defines both multistate license and multistate authorization to practice, as it alludes to a distinction. Asked about preference of term use.
 - Bison clarified that it was due to the language used in the rule.
 - Section 2.1 - Removing the portion stating “as promptly as practicable” due to redundancy per commission enforcement.
 - An additional comment recommending a 60-day window.
 - Kelli Willis asked about requirements to re-establish residency.
 - Angela Fileccia noted that the rule doesn’t seem to require proof of residency. Youa Yang concurs to attestation verifying residency. David Fye noted state requirements as part of the consideration.
 - The Chair asked about ways to further clarify the portion.
 - Committee chose to keep portion of the rule text.
 - The Chair noted that it is the onus of the licensee to notify change of home state, and for states to handle other details of the transfer.
 - Section 2.3 - Comment left questioning whether designation for single state or multistate license.
 - Chair noted it would be for a single state license per other sections detailing reissuances and original licensure.
 - Consideration for adding clarification. Chair and Angela Fileccia cautioned adding additional language due to redundancy.

- Angela Fileccia recommended adding “single state” to home state term in Section 2.3.
 - Keeping “multistate” in Section 2.4.
- Section 3.4 - Committee opted to keep section as the same. Bison will follow-up with legal counsel to confirm.
 - Legal Counsel noted that language should remain.
- Section 4 – Legal Counsel clarified comments regarding state level operations.
- New Section 8 – added pertaining to provisions for Military Families.
 - The Chair asked about impacts for federal workers.
 - Legal Counsel noted that same protections may not apply in statute.
- The Chair asked about additional suggestions before advancing draft rule back until the Executive Committee.
 - David Fye asked about removing final additional sentence in Section 3.4, due to it not being necessary.
- David Fye moved to forward the draft rule with changes to the Executive Committee; Angela Fileccia seconded. Motion carried.

3:55pm – 4:10pm

Discussion: Draft Rule on Fees

Chair/Interim Legal Counsel

- The Chair asked about scheduling another joint Finance and Rules Committee meeting to review and discuss the Draft Rule on Fees (Chapter 5).
 - Legal Counsel notes that a motion to call the meeting may not be necessary.
 - Legal Counsel noted suggestions for syntaxes and wordsmithing be reviewed by both committees.

4:10pm – 4:20pm

Discussion: Draft Rule on Adverse Actions

Chair/Interim Legal Counsel

- Legal Counsel noted previous discussions on data system reporting at the November Full Commission meeting.

4:20pm – 4:25pm

Delegate Questions and Comments

Chair

- Kaitlyn Bison noted future rule suggestions.
 - David Fye suggested consideration for a future rule concerning change in tiered degree levels, and reissuance of state licenses.

- The Chair asked for a list of potential upcoming rules, and potential subcommittees to handle technicalities.

- Angela Fileccia asked about upcoming Rules Committee meetings.
 - Setting to the 2nd Tuesday of each month, afternoons preferred. Sending out a poll to determine the exact time.

4:25pm – 4:30pm

Public Questions and Comments

Chair

- None provided.

4:38pm

Adjourn*

Chair

- David Fye moved to adjourn, Angela Fileccia seconded

* Indicates agenda item requires Rules Committee vote